



Memorandum of Understanding

between
the **European Telecommunications Standards Institute
(ETSI)**
and
the **Committee for ITU Policy of the Conférence
Européenne des Administrations des Postes et des
Télécommunications
(CEPT Com-ITU)**

The European Telecommunications Standards Institute (hereinafter referred to as ETSI),
and
**The Committee for ITU Policy of the Conférence Européenne des Administrations des Postes
et des Télécommunications** (hereinafter referred to as CEPT Com-ITU),
hereinafter referred to individually as “the Party” or collectively as “the Parties”,

considering:

- a) the Letter of Intent to cooperate between CEPT WG ITU and ETSI signed in 2006;
- b) that, CEPT, at its extraordinary Assembly in March 2009, decided to change the name and status of the WG ITU to create Com-ITU;
- c) that ETSI and the Electronic Communications Committee (ECC) of the CEPT have signed a Memorandum of Understanding in 2004. The extension of this MoU to CEPT Com-ITU would not be suitable, since Com-ITU and ECC are two separate entities within CEPT;
- d) that ETSI is an industry-led standards development organization with a membership of over 700 manufacturers, network operators, service providers, research bodies, regulatory bodies and academia from over 60 countries. ETSI undertakes pre-standardization and standardization activities in areas common to telecommunications, information technology, sound and television broadcasting. ETSI aims to produce globally applicable standards and is the recognized European Standardization Organization for telecommunications;
- e) that CEPT Com-ITU is responsible for organising the co-ordination of CEPT actions for the preparation for and during the course of the following ITU activities meetings of the Council, Plenipotentiary Conferences, World Telecommunication Development Conferences, World Telecommunication Standardisation Assemblies and other meetings as appropriate;
- f) that ETSI and CEPT Com-ITU have a shared interest in the development and promotion of common European positions in the telecommunications area;

agree the following:

- 1. to cooperate in order to prepare the ITU meetings and conferences mentioned under *considering* e) regarding issues of mutual interest;
- 2. to exchange information and seek, to the maximum extent possible, a common European approach on matters related to ITU.
- 3. The two Parties may exchange as they may agree, free of charge, any information on programmes of work in areas of mutual interest.
- 4. Copies of relevant working documents from either Party shall be made available to the other Party on request. The dissemination by one Party of the documents received from the other Party will be limited to the members of the relevant part of the receiving Party, on a 'need to know' basis.
- 5. All copyright, and other intellectual and industrial rights, embodied in documents exchanged between ETSI and CEPT Com-ITU and any copies thereof, remain with the originating Party and extend to all media in which the information may be embodied. Any reference to these documents shall be submitted to the agreement of the originating Party prior to the communication to other bodies.
- 6. The CEPT Com-ITU Chairman and a representative of ETSI should meet periodically at their convenience, but at least once a year.
- 7. Participation of one nominated Observer, or a substitute, from ETSI is normally permitted at meeting of the CEPT Com-ITU and its subordinate groups.

8. ETSI should inform on a regular basis CEPT Com-ITU about the ETSI meetings and events relevant to CEPT Com-ITU activities.
9. Participation of one nominated Observer, or a substitute, from CEPT Com-ITU shall be normally permitted at the ETSI meetings and events referred to in *agrees* 8.
10. Observers shall, to the extent permitted by the relevant Party's organizational statutes and rules, be entitled to participate fully in discussions on relevant work items, and may submit written contributions, but shall not be party in the decision making process.
11. ETSI may submit proposals to the relevant CEPT Com-ITU body. These shall be adopted subject to the normal Com-ITU process for approval of new work items and outputs.
12. This MoU shall last for an initial period of three years and may be renewed by mutual consent. On its expiry, the Agreement shall be automatically renewed for further one-year periods unless otherwise agreed by the Parties. The Agreement can be terminated by either Party on giving three months' written notice before the expiry date.
13. This MoU may also be amended upon mutual written consent of both parties.

Signed

For ETSI
Date

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Mr. Luis Jorge Romero
ETSI Director General

For CEPT Com-ITU
Date

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Mr. Manuel da Costa Cabral
CEPT Com-ITU Chairman

Annex 1

Mapping of Areas of Mutual Interest between ETSI and CEPT's Committee for ITU Policy (Com-ITU)

Com-ITU	ETSI Technical Body (TB) and/or Industry Specification group
Com-ITU	TC ATTM TC BRAN TC BROADCAST TC CABLE TC DECT TC EE TC EMTEL TC ERM TC ESI TC HF TC INT TC ITS TC LI TC MSG TC MTS TC NTECH TC PLT TC RRS TC RT TC SAFETY TC SES TC SmartM2M TC STQ TC TCCE ISG NFV* ISG OEU* ISG ISI*

* Observership subject to signature of ISG Participant's Agreement, in accordance with [ETSI directives](#), clause 3.4.

Note: This table may from time to time be amended by the duly authorized representatives of the parties upon consultation. The current version of this table is available at the following link:
https://portal.etsi.org/webapp/AgreementView/Mapping_tables/Mapping_CEPT_Com-ITU.htm